



## 2008 Texas Public School Rate Card

*All orders are translated on first-in, first-out basis. A fresh, first-time, translation of an eighty page handbook can take as long as five business weeks — order and submit work early.*

### **Level 1 - \$4,250 initial annual fee. Annual maintenance option of \$1,500**

(total is 225 pages at \$18.89 per page & maintenance of 75 pages at \$20 per page)

- ✳ Translation of student handbook and other booklets such, as code of conduct, as well as notices and letters up to 200 pages provided in Microsoft Word format with dynamic indexing\*
- ✳ Up to 25 pages of updates, changes or additions during the year
- ✳ Any additional work requested will be billed at a per-incident rate of \$0 and a fee of \$18 per standard page (\$50 per page if primarily legal wording & \$100 per page is scientific, medical or other specialized technical subject matter)
- ✳ Highest priority on spot work orders and initial translations
- ✳ **Annual maintenance option:** (only if pre-ordered 3 months before the expiration of the Initial Term): Up to 75 pages of changes, additions or new translations to the previously translated documents (only documents translated by our firm.) Any change on any page is figured to be ½ a page of change if it is fewer than 60 English words (using Word's word count.) More than 60 words on a given page counts as an entire page.

### **Level 2 - \$3,150 initial annual fee. Annual maintenance option of \$1,200**

(total is 150 pages at \$21 per page & maintenance of 50 pages at \$24 per page)

- ✳ Translation of student handbook and other booklets such as code of conduct up to 140 pages\* provided in Microsoft Word format with dynamic indexing
- ✳ Up to 10 pages of updates, changes or additions during the year
- ✳ Any additional work requested will be billed at a per-incident rate of \$50 and a fee of \$25 per standard page (\$60 per page if primarily legal wording & \$100 per page is scientific, medical or other specialized technical subject matter)
- ✳ High priority on spot work orders than lower level
- ✳ **Annual maintenance option:** (only if pre-ordered 3 months before the expiration of the Initial Term): Up to 50 pages of changes, additions or new translations to the previously translated documents (only documents translated by our firm.) Any change on any page is figured to be ½ a page of change if it is fewer than 60 English words (using Word's word count.) More than 60 words on a given page counts as an entire page.

### **Level 3 - \$1,975.00 initial annual fee. No annual maintenance option available**

(total is 79 pages at \$25 per page) This is the minimum level to obtain services.

- ✳ Translation of student handbook up to 75 pages provided in Microsoft Word format with dynamic indexing\*
- ✳ Up to 4 pages of updates, changes or additions during the year
- ✳ Any additional work requested will be billed at a per-incident rate of \$100 and a fee of \$30 per standard page (\$75 per page if primarily legal wording & \$100 per page is scientific, medical or other specialized technical subject matter)

\* No page cramming or packing allowed—pages are counted as they are arranged (margins, placement, font, spacing, etc.) for final publication in English.

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